

Topic				
CALL TO ORDER at 3:02pm	Yvan Rochon	Present	Guests	
1-Roll call	Pat Jansen	Present	Cheryl LeBlanc	Present
	Kris Mattson	Present	Dru Smith-Crain	Present
	Kim Koistinen	Present	Jennifer Young	Present
	Dan Brown	Present		
2-Approval of Agenda	<p>Motion: Approve the agenda Motion: Kim Koistinen Second: Kris Mattson Vote: Unanimous</p>			
3-Meeting Opening	Virtue of thoughtfulness			
CALL TO PUBLIC	None			
BOARD BUSINESS				
Status of 2024 Board Priorities	<p><u>1-Review and Update School Processes-Pat</u> We will report progress monthly. Sort functions and refine job description by key roles Curriculum, Office, Business, and Administration. Key policies will be reviewed first. Add Charter Representative as another role.</p> <p><u>2-Support Campus Development-Yvan</u> Original walk around on playground, blending of play to help gross motor skills and variety of activities in segregated areas, natural playgrounds. Replace banners on office and gate. <u>Next Steps:</u> What do teachers want on playground?</p> <p><u>3-Strengthen Development Activities-Kim</u> Short sighted to support activities for upper grade only instead of full school population. Food program is one idea to serve entire population. Put ads into papers: A school, busing and website (state standards as public). Networking through parents to enhance enrollment. Focus on lower grades because they have more opportunity to be at the school longer. A healthy enrollment to move forward without ESSER and to allow new building funding is about 190. Other ideas include general public movie nights, library story times, and to host Waldorf experts to speak to the public. <u>Next Steps:</u> Formally meet and choose 3 topics for focus. Place ads in Kudos, create press releases about building (if applicable), send surveys to parents for feedback on focus areas. There is an advertising opportunity at the local Cornville golf course ball wash station.</p>			
FINANCE REPORT				
	<p>1-Bank Balance Checking: \$123,362, Holding: \$86,529, Savings: \$359,325, Total: \$569,216</p> <p>2-Finance Meeting Update</p> <ul style="list-style-type: none"> Enrollment review: how many students are necessary to maintain salaries without ESSER, general operations and potential expansion. Looking to recruit about 25-30 students. Budget to Actual: shows a net income of \$51,000, with help from the Employment Retention Credit local income (a one-time refund of 2020 payroll taxes related to COVID). State equalization is lagging due to lower actual enrollment. 			

3-December Financials- Will move to February.

4-USDA Update

- KCS construction will no longer move forward on the project
- Pre-bid Meeting held on January 22; multiple contractors attended, including subcontractors desiring to be a part of the project
- Subcontractors were given the contractors contact information to be involved
- Deadline noon, February 5
- February 5 will be the open bid meeting; for 60 days, bids are frozen, and a 10% surety bond is obtained. Credentials, content, references checked for each bid at this time.
- If bid is \$2.2 million or less, we anticipate the school will be required to get interim loan
- If bid is \$2.4 million or greater, the USDA may waive request on interim loan
- Permits will be ready soon, including review by the fire marshal
- Bathroom is not included in the project at this time- if done will be a change order

Discussion

Why not separating admin/class into 2 projects? Loan authorization and appraisal are for full project. In future we would have projects that are not increasing square footage, against which the school could borrow. Ideally the classroom could come along with the increase in square footage from the admin building.

Who vets the bids? The Architect in conjunction with school.

ADMINISTRATION

1-Hiring

Motion: Accept resignation of Julie Schultz and Brandt Young

Motion: Kim Koistinen

Second: Yvan Rochon

Vote: Unanimous

Motion: Hire Erin Boisrond

Discussion- Background of candidate

Motion: Kim Koistinen

Second: Yvan Rochon

Vote: Unanimous

2-General Updates

- Open Enrollment Feb 21
- K-18 1- 12 2- 27 3-13 4- 17 5- 21 6- 24 7- 15 8- 16 Total 163
- Teacher Training program

OTHER ITEMS

1-Current Events

- Arizona Gives: Feb 20th Feb 1st deadline to upload 2 documents

ADJOURN MEETING

1-Date for next Meeting

Next regular meeting will be Monday, Feb 26th 3:15pm in person on campus

**2-Adjourn Meeting at
4:25pm**

2-Adjourn Meeting at 4pm

Motion: Adjourn meeting

Motion: Yvan Rochon

Second: Kris Mattson

Vote: Unanimous