

Topic	
CALL TO ORDER	Yvan Rochon Present Guests
<i>1-Roll call</i>	Pat Jansen Present Cheryl LeBlanc Present Kris Mattson Present Dru Smith-Crain Present Kim Koistinen Present Jennifer Young Absent
<i>2-Approval of Agenda</i>	Motion: Approve Agenda Motion: Kim Koistinen Second: Yvan Rochon Vote: Unanimous
<i>3-Meeting Opening</i>	Initiative
CALL TO PUBLIC	A teacher addressed the board and Pat read a letter from a parent.
BOARD BUSINESS	
Board Priorities	<p><u>Review and Update School Processes</u> – <i>Board Priority 1 3.25</i> Pre-read document summarized ideas for sorting administrative functions into key roles and concurrently reviewing personnel policies. Focus is on a Maintenance position, within budgetary restrictions, for upcoming construction and additional assets, as well as routine maintenance. Kim to share draft job description with Cheryl for maintenance. The position will not be full-time, and discussion followed about whether an employee or independent contractor would fit best. Regarding financial tasks, the goal is to identify tasks other people can take from Cheryl.</p> <p><u>Support Campus Development</u> – No change; Cheryl to check with playground committee regarding any possible upgrade suggestions.</p> <p><u>Strengthen Development Activities</u> – See shared document <i>2024 Development Team Meeting Notes</i></p> <p>Immediate actions/highlights include:</p> <ul style="list-style-type: none"> • Multiple advertising outlets are being explored and utilized. <ul style="list-style-type: none"> ○ Planned Kudos Ad for kinder enrollment for March, SIP event in April. ○ Radio ads to come - we have pricing. • ParentSquare reminder for tax credit. • Survey results to come. • AZ Gives needs an idea for fundraising. • Theme and style for capital assets, posters, and potential campaign. • The property next door is for sale but has no well; 3 acres with easement to our property.
FINANCE REPORT	
<i>1-Bank Balance</i>	Checking of \$130,170; Holding of \$92,672; Savings of \$308,198 for a Total on Feb 29, 2024 of \$531,040.
<i>2-Finance Mtg</i>	Review of draft financials as of Feb 29, 2024, noting current year net profit is roughly in line with prior year results through Feb 2023.
<i>3-USDA Update</i>	USDA- the fire panel in the 3rd grade classroom controls most of the old buildings in the school’s fire system; as this 3 rd grade classroom building is set to be demolished first, temporary approval to move the panel is required and is expected to be granted since students are off campus during this time.

To rebuild this fire panel system is currently estimated at \$125K – three bids are pending for this system. The team is seeking guidance from the USDA on how to integrate this into the project, if possible.

Initial estimates from Haley Construction suggest that including the full original scope of the project (i.e. including the bathrooms) is feasible and it is suggested that we include the bathrooms as part of the final contract. A final bid is pending, but expected to be approximately \$250K.

Motion: Approve including the additional costs in the construction contract, as feasible, in the total project cost

Motion: Kim Koistinen

Second: Yvan Rochon

Vote: Unanimous

4-Board support of project start schedule

The Board reviewed the schedule for moving the office location at the end of the school year; Members committed to packing and moving items and supporting administration as needed.

Current considerations include:

What to do with violins – sell or keep? They are fragile instruments.

Karen will need to move all items from Earthship classroom.

Used Letter size file cabinets are needed.

Current projects ready to start include: consolidating and sorting through desks, chairs, shelving, file cabinets, and books on campus.

Tuesday April 2nd – Pat & Kim at 10am to begin above projects.

ADMINISTRATION

1-Enrollment

155 students- Board requests number of students withdrawn and added for each teacher for past 2 years.

2-Hiring

Continue to post teaching positions for next year.

3-Mayfaire Raffle Basket

Motion: Board to provide a basket for fundraising at Mayfaire

Motion: Kris Mattson

Second: Kim Koistinen

Vote: Unanimous

Epicurean basket with items due Apr 30 will be provided.

4-Policy Review

Motion: Move to approve *Video Surveillance Policy* (pre-read provided)

Motion: Kim Koistinen

Second: Yvan Rochon

Motion was rescinded by Kim Koistinen for further input from stakeholders, costs and amendment.

Discussion included:

There was concern expressed about losing teachers and students based on whether cameras were or were not used. Some people felt safer. Some people felt their rights were being violated. State Government views on videos in classrooms and input on other schools' use of cameras.

5-General Updates

The current issue is that computers will need to be purchased as the majority on hand cannot update the OS system to allow for state testing, due to age of computers.

OTHER ITEMS

1-Current Events

None

ADJOURN MEETING

Tuesday, Apr 23rd 3:15pm

Motion: Adjourn Meeting

Motion: Kim Koistinen

Second: Yvan Rochon

Vote: Unanimous